



### Director of Sport at Fulneck School

**Job Title:** Director of Sport, responsible for the leadership and quality of all aspects of sport across the School

**Accountable to:** The Principal

#### Job Purpose:

- 1 To create a vision for sport at Fulneck School, encompassing the development of elite players and teams as well as ensuring participation and enjoyment for all.
- 2 To lead, organise and oversee the development and smooth running of the PE Department.
- 3 To develop and implement an overall strategy for sport across this 3-18 school.
- 4 To drive physical fitness as a key component of Fulneck's overall mental health strategy.
- 5 Create a culture, through the promotion of a quality programme, which attracts high calibre sports scholar applications to the School, and oversee the processes involved in sport scholarship applications, assessment and awards.
- 6 To enhance our provision in small-sided and individual sports which better suit our small and international cohorts.

#### Accountability:

- 1 To report regularly to the Principal about developments in your area.
- 2 To oversee the work of all members of your department.
- 3 To report to the Vice Principal (Pastoral) and Vice Principal (Head of Juniors) on contribution to the mental health strategy.
- 4 To the Bursar for on-going financial requirements.

## **Main areas of Responsibility:**

### **Sports Provision**

The Director of Sport will assume the following responsibilities:

- 1 To lead, oversee and encourage participation and engagement with sport for all in the School, at an appropriate level in a variety of contexts.
- 2 To prepare and oversee the extra-curricular activities in team and other sports.
- 3 To oversee a programme of fixtures and activities to encourage the widest range of participation in sport, to utilise the facilities and staff to best advantage and to engage pupils in sport at all levels.
- 4 To oversee tours, trips and activities beyond the curriculum to further enrich the provision of sport throughout the School.
- 5 To oversee the work of self-employed coaches who provide sporting services to the School.
- 6 To arrange and conduct assessments for Sports Scholarships.
- 7 To establish centres of excellence in football, cricket, netball and golf at Fulneck School.
- 8 To ensure that match day organisation and hospitality is of the highest standard.
9. To promote marketing opportunities with the Director of Business Development.
10. To work with the ground staff and Bursar on the maintenance and development of facilities.
11. To ensure that pupils, staff and parents adopt the right sportsmanlike approach to competitive fixtures.

### **Curricular Responsibilities**

As well as Core PE throughout the School, we currently offer PE as a GCSE and a Level 3 Btec.

- 1 To ensure that the subject syllabus and related schemes of work are prepared and regularly revised.
- 2 To promote and develop high standards of teaching and learning in the department and to monitor teaching and learning strategies.
- 3 To be responsible for the academic attainment and progress within the department, including the public examination results.

- 4 To prepare a Departmental Handbook and an improvement plan according to an agreed format.
- 5 To oversee the implementation of Schemes of Work as appropriate in meeting the full range of pupil needs.
- 6 To ensure that teaching and learning strategies are in place to identify the needs of pupils particularly across the ability range, including High Achievers and those with SEND.
- 7 To ensure that a departmental strategy is in place with regard to homework, assessment and monitoring in line with school policy.
- 8 To ensure that the department implements the reporting and assessment policy of the School.

#### Resource Management

- 1 To control and be responsible for departmental budgeting where relevant within the general limits discussed with the Principal, and to order and organise resource material taking responsibility for the recording, storage and safe handling of equipment and materials in consultation where appropriate with the Bursar.
- 2 To identify, promote and support staff development. This will include leading on appraisal for members of the PE Department.
- 3 To lead on the importance of health and safety and its management in the department and its activities including risk assessments.
- 4 To ensure that travel arrangements are in place for away fixtures and tours.

#### General Requirements and Responsibilities

- 1 To uphold the Christian ethos of the school.
- 2 To support and contribute to the School's responsibility for the welfare and safeguarding of pupils. This includes our on-going Mental Health strategy.
- 3 To work within the School's health and safety policy to ensure a safe working environment for staff, students and visitors.
- 4 To maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with pupils, parents and colleagues.

## **Person Specification**

### Essential:

Degree and Qualified Teacher Status

Proven record in leadership, preferably in sport and in education

Strategic vision for sport across a 3-18 school

The ability to motivate and inspire pupils and staff

Middle-management experience, including a record of strong organisational skills

High standard of communication skills

Commitment to continual professional development

Sympathy towards the Christian ethos of the School

### Desirable:

Playing and coaching record in one or more of our performance team sports (football, netball or cricket)

Understanding of a boarding school environment

The above job description is subject to reasonable review and may be changed in line with the School's needs, following consultation with the post holder.

To apply for the position, please complete Fulneck School's application form plus a covering letter for the Principal. If you would like a confidential discussion about the role, please do contact the Principal, Paul Taylor, at [pct@fulneckschool.co.uk](mailto:pct@fulneckschool.co.uk).

The closing date for applications is midday on Monday 25<sup>th</sup> March. Interviews will be scheduled later that week.